

Smart Fit Kids

2026-2027 School Year - Contract

1. Tuition Packages

Please indicate which tuition package your child is enrolling in and your tuition frequency by writing the tuition amount next to your chosen option and initialing underneath.

If you receive a Benefit / Scholarship / Voucher, please indicate the amount covered and the remaining balance you are responsible for. (Refer to Section 4: Payment and Fees for more detail).

School-Age Programs (Before & After Care)

All-Inclusive Package - \$295/week

Includes:

- Before Care (Broadneck and Belvedere ONLY): **7:00am-9:00am**
- After Care: **2:30pm-6:00pm**
- Half Days: **12:30pm-6:00pm**
- All School Day-Off Camps: **7:00am-6:00pm**
- One Club during Fall & Spring sessions

Weekly Tuition - \$ _____
Bi-Weekly Tuition - \$ _____
Monthly Tuition - \$ _____
Voucher/Scholarship - \$ _____
Parent/Guardian Initials: _____

After Care ONLY - \$205/week

Includes:

- After Care: **2:30pm-6:00pm**
- Half Days: **12:30pm-6:00pm**

Does **NOT** include school day-off camps or clubs.

Weekly Tuition - \$ _____
Bi-Weekly Tuition - \$ _____
Monthly Tuition - \$ _____
Voucher/Scholarship - \$ _____
Parent/Guardian Initials: _____

Preschool Program (Ages 3-5)

3 Days (Mon/Wed/Fri):

- 9:00 AM – 12:30 PM: \$160/week
- 9:00 AM – 2:00 PM: \$200/week
- 7:00 AM – 6:00 PM: \$330/week

Weekly Tuition - \$ _____
Bi-Weekly Tuition - \$ _____
Monthly Tuition - \$ _____
Voucher/Scholarship - \$ _____

5 Days (Mon-Fri):

- 7:00 AM – 12:30 PM: \$260/week
- 9:00 AM – 2:00 PM: \$300/week
- 7:00 AM – 6:00 PM: \$400/week

Hours - _____ to _____
Parent/Guardian Initials: _____

Please indicate below if different hours, days, and/or tuition rate have been discussed and agreed upon:

Note: The preschool program operates independently of AACPS closures and Smart Fit Day Camps. Our preschool will remain open as usual unless you are otherwise notified of a change or closure.

2. Attendance & Absence Notification

- Parents must notify the center via ProCare messenger by 1:30 PM if their child will be absent.
- Failure to notify will result in an immediate **\$25 absence fee**.

3. Trial Period & Contract Termination

- All students begin with a 2-week trial period.
- During this time, if a child exhibits concerning behavior (e.g., violence, defiance, inappropriate language or gestures), a parent meeting will be held.
- If behaviors persist and efforts to resolve are unsuccessful, the contract may be terminated at any time.
- No refunds will be issued in the event of termination by the center.

4. Payments & Fees

- Tuition is due weekly each Monday, Bi-Weekly every other Monday, or monthly on the 1st.
- A **\$25 late fee** applies if payment is **not received by Wednesday or within 3 days of the due date**.
- If a family does not have the All-Inclusive Package, they must pay an **additional \$75 per child per camp day** for their child(ren) to attend school-day-off camps.
- No refunds will be issued for absences, closures, holidays, or early withdrawals.
- Families are still responsible for full tuition even on days the center is closed or your child is absent.
- If the school year ends in the middle of the week, full weekly tuition is still due. Our center remains open and provides day camp for the remainder of the week. Therefore, tuition will not be prorated for that week.
- In the event that an ACH transaction is rejected due to Non-Sufficient Funds (NSF), I understand that Smart Fit Kids may, at its discretion, re-attempt the payment within 30 days. I agree to a \$25 NSF fee for each returned attempt, which will be processed as a separate transaction from the bank account on file.
- Please ensure all fees are submitted prior to attending day camp, clubs, Taekwondo belt tests, and other activities. If fees are not submitted in advance, the amount will be charged to the account on file.
- A late pick-up fee will be charged if your child is not picked up on time: \$10 for the first minute and \$5 for each additional minute thereafter.

5. Scholarships and Vouchers

- Smart Fit accepts the following programs: Child Care Aware (CCA), MCCYN, Maryland Child Care Scholarship (CCS), and FSA.
- If a scholarship, subsidy, or voucher does not cover the full tuition amount in a timely manner, the parent or guardian is responsible for paying any remaining balance. Any outstanding balance will be charged to the payment account on file. Payment schedules are flexible and may be arranged as weekly, bi-weekly or monthly. It is the responsibility of the parent/guardian to ensure that payments are made on time according to the selected schedule. Late payment fees will be assessed for any past-due balances (see Section 4: Late Fees for more information).
- Parents/guardians are responsible for submitting and signing all required paperwork to the Center Director by 8:00am the last Friday of every month. If failure to complete paperwork results in delayed or missing payments, the parent/guardian is responsible for the full tuition amount. The amount will be deducted from the account on file.
- Attendance verification will be submitted by the Center Director directly to the scholarship/voucher program. If parent/guardian verification is also required, it must be completed promptly. Failure to do so may result in termination of the scholarship/voucher.
- CCS: Attendance is submitted twice per month.
- All other scholarships/vouchers: Attendance is submitted on the last day of each month.

Parents/guardians must ensure that all required sections are fully completed, signed, and dated before sending documents to the Center Director by 8:00am the last Friday of the month. Once verified, the document will be uploaded to the child's ProCare profile.

6. Hours of Operation

- The center is open from 7:00 AM – 6:00 PM.
- Families must adhere to the hours of their contracted schedule.
- Early drop-off or late pick-up outside of contracted times will incur the following fees:
 - \$10 for the first minute
 - \$5 for each additional minute

7. Termination Policy

- A 30-day written notice is required to withdraw your child from the program.
- You are responsible for full tuition payments throughout the 30-day notice period, regardless of attendance.
- The provider may terminate care for nonpayment, behavior issues, or policy violations with or without notice depending on severity.

*Termination notices **must** be sent to the center director at admin@smartfitkidsacademy.com

8. Sick Policy

Children must be kept home if they exhibit any of the following:

- Fever over 100°F
- Vomiting or diarrhea
- Contagious infections (e.g., pink eye, flu, COVID)

Children may return after 24 hours symptom-free without medication.

9. Child(ren) Information

Child(ren) Information

- Child's Name: _____
- Date of Birth: _____
- School Attending: _____

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- Date of Birth: _____
- School Attending: _____

10. Acknowledgment & Signature

By signing this contract, I acknowledge that I have read, understood, and agree to abide by all terms and policies outlined above.

Parent/Guardian

Parent/Guardian Name: _____

Signature: _____

Date: _____

Director

Director Name: _____

Director Signature: _____

Date: _____